



Woodley Gardens
Day Nursery

Welcome
Pack

Letter to all parents - Nursery Fees April 2024 - Enrolment Form - Additional Information





Woodley Gardens Day Nursery Fees - April 2024

Dear parent,

We have pleasure in attaching a price list, some information and details of our admission procedures at Woodley Gardens Day Nursery.

The nursery opened this year and we encourage you to visit us to meet the team. If you wish for your child to be considered for a place please complete the enrolment form, which serves merely to express your interest and requirements. There is no charge for completing this form and you will be contacted as soon as we are able to confirm a place for your child.

We will contact you to confirm the start date and we will send you a PLACE OFFER LETTER requesting a non-refundable £50.00 registration fee and the deposit.

The deposit will be £100.00 per day of attendance, for example if your child will be attending 2 days per week your deposit will be £200.00 + the £50.00 registration fee.

The deposit will be refunded to you when your child leaves the nursery (subject to your account being settled and that you give one months notice in writing). The registration fee of £50 is non-refundable.

Both the registration fee and deposit are non-refundable should your child not start the nursery.

A detailed registration form and agreement will also be sent for your completion. Receipt of these, a copy of your child’s birth certificate and the deposit will secure a place for your child.

You will then be sent a standing order mandate to complete, which will need to be set up for the day that your child joins the nursery and for the 1st of each month following.

We like you to arrange several (usually 3) short pre-arranged visits for the week or two prior to your child starting at the nursery, where you can meet the staff, feel at home with us and complete our ADMISSION FORMS stating your child’s current routines and requirements.

If you have any further questions please e-mail us at info@wgdn.ltd

Yours sincerely

Rachel Hunter & Emily Wilson
Nursery Managers

FULL TIME DISCOUNTED RATE	UNDER 2 year olds	OVER 2 year olds
FULL TIME DAILY RATE	74.00	68.00
WEEKLY (5 DAYS)	370.00	340.00
MONTHLY (5 DAYS PER WEEK)	1603.33	1473.33

PART TIME RATES	UNDER 2 year olds	OVER 2 year olds
4 DAYS PER WEEK (weekly fee)	346.00	312.00
4 DAYS PER WEEK (monthly fee)	1499.33	1352.00
3 DAYS PER WEEK (weekly fee)	259.50	234.00
3 DAYS PER WEEK (monthly fee)	1124.50	1014.00
2 DAYS PER WEEK (weekly fee)	173.00	156.00
2 DAYS PER WEEK (monthly fee)	749.67	676.00
1 DAY PER WEEK (weekly fee)	86.50	78.00
1 DAY PER WEEK (monthly fee)	374.83	338.00



Forbury Gardens
Day Nursery
Abbots Walk
Reading
RG1 3HW
t: 0118 958 8116
e: info@fgdn.co.uk

Berkeley Gardens
Day Nursery
72 Berkeley Avenue
Reading
RG1 6HY
t: 0118 950 0116
e: info@bgdn.co.uk

Newbury Gardens
Day Nursery
Greenham Road
Newbury
RG14 7HS
t: 01635 580 980
e: info@ngdn.co.uk

Woodley Gardens
Day Nursery
71 Reading Road
Woodley
RG5 3AE
t: 0118 921 9100
e: info@wgdn.ltd

Waingels Gardens
Day Nursery
Waingels Road
Woodley
RG5 4RF
t: 0118 918 6060
e: office@waingels.ltd

We offer a vast range of age appropriate activities every day



During each day children will have access to a range of exciting and challenging activities which will suit their individual needs and interests. Children will have regular opportunities to visit the local area on walks and outings. All children will have daily experiences in the outdoor environment where they can run, jump, slide, balance, use their imaginations, explore the endless opportunities with sand, water and physical equipment on offer. They will be able to practise their

skills and learn new skills to help them to become confident learners. The Nursery is a place where the children can learn, play and explore safely, can build friendships, within open ended play and planned learning experiences. There are opportunities for children to build, create and have their own ideas and share with others with the vast resources we have on offer. We believe this is an excellent foundation for the next stages in children's learning.

Qualified coaches from **USPORTS** visit the nursery every week and work with the children from the age of two. They teach the children various sports including football, rugby, cricket and athletics. The children learn to work as a team and also develop lots of individual skills. These sessions link into the EYFS are thoroughly enjoyed by the children and are included in the price of the nursery day.



Wiggle Waggle with Miss Joanna

All children thoroughly enjoy their weekly music and movement session with Miss Joanna. The sessions involve action songs, movement, drama, singing, rhythm... and all whilst having the most invigorating fun possible. The children use a wide range of activities and stimulation by means of different props, pictures, lights and instruments. They simply LOVE it!

The early years



We work towards the Early Years Foundation Stage with all children in our setting. The EYFS helps us to build the foundations of children's learning with guidance set by the government. We ensure that we provide every child with a safe environment where they can thrive. Children can sleep according to their individual needs within their own base rooms.

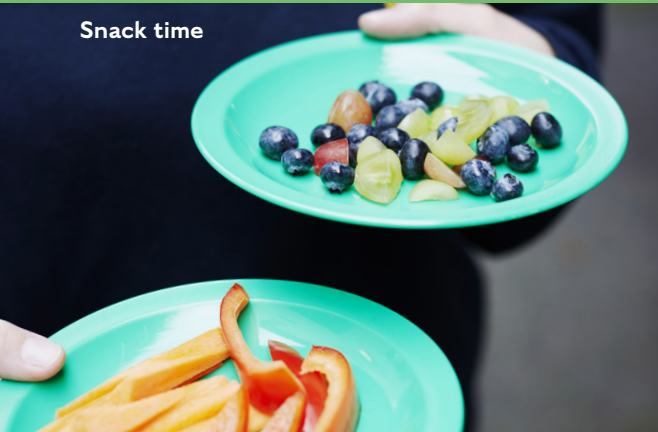


In the Kitchen

FRESH & BALANCED MEALS ARE PREPARED EVERY DAY

We cook with fresh ingredients daily in our large onsite kitchen to provide the children with Breakfast, a cooked Lunch and Pudding and Tea, as well as snacks. Fresh drinking water and milk is also readily available for children to drink during the day. Some of the snacks offered to the children include; bananas, grapes, blueberries, carrots and cucumbers. The children also participate in cooking activities where we teach them about weighing ingredients and the importance of healthy eating.

Snack time



Homemade lunches





WOODLEY GARDENS DAY NURSERY

Enrolment Form

Please return this form to Woodley Gardens Day Nursery
Email: info@wgdn.ltd or post to 71 Reading Road, Reading, Berkshire RG5 3AE Tel: 0118 921 9100

It is important that you give us correct and current information so that we are able to make appropriate arrangements to care for your child. If any details change please inform us immediately. Please use BLOCK CAPITALS.

Parent 1. Full Name Mr/Mrs/Miss/Other	Occupation Work address	Work telephone number Mobile number																		
Parent 2. Full Name Mr/Mrs/Miss/Other	Occupation Work address	Work telephone number Mobile number																		
Home address Postcode	Home telephone number Email address	Child's full name Name to be called																		
Child's date of birth	Age at start	Child's gender																		
Child's expected date of birth	ATTENDANCE Full Time / Part time Please tick days required and complete the proposed arrival and collection times																			
Start date required	<table><thead><tr><th></th><th>Arrival</th><th>Collection</th></tr></thead><tbody><tr><td>Monday</td><td></td><td></td></tr><tr><td>Tuesday</td><td></td><td></td></tr><tr><td>Wednesday</td><td></td><td></td></tr><tr><td>Thursday</td><td></td><td></td></tr><tr><td>Friday</td><td></td><td></td></tr></tbody></table>			Arrival	Collection	Monday			Tuesday			Wednesday			Thursday			Friday		
		Arrival	Collection																	
	Monday																			
	Tuesday																			
	Wednesday																			
	Thursday																			
Friday																				

EXTRA INFORMATION Please give details or leave N/A

Allergies	Position in family
Diet	Religion Ethnicity
Medical	Nationality Language
Immunisations	Disability

There may not be a place available at the time you require.
Do you wish for your child to be put on the nursery waiting list?
If yes, the nursery manager will contact you by phone when a place does become available.

Has your child been cared for before on a regular basis?
By a relative, a nursery, a play group. a nanny, or a child minder

How did you hear of us?

Signed (parent or guardian)

Date

For office use only		
Date	Follow up call	Initials



See you soon!